



Name: Position Title: Associate Pastor of Junior High Small Groups: Boys Position Scope: Part-Time, 24 hours/week, Position Status: Exempt (Religious Worker)		Reports To: Pastor of Student Ministry: Junior High Department: Junior High Ministry Date: 1.23
Ministry Vision:		
A Fearless Church of Christ Followers whose Ridiculous Love and Dangerous Witness are IRRESISTIBLE		
Ministry Responsibilities:		
Serve as a spiritual leader and overseer for the discipleship of junior high students through small groups.		
Key Duties:		
	<u>Description</u>	<u>% Time</u>
	Vision and Strategic Development. Cast and carry the vision of Junior High Small Group ministry. Partner with Student Ministry Pastor to develop overall strategic plan for ministry year.	10
	Leadership Development. Engage, empower, and equip a team of “Grade-Level Ministry Leaders and Coaches” who will assist in discipling Small Group Leaders and students. Engage, empower, and equip boys’ Small Group Leaders with assistance from “Grade-Level Ministry Partners and Coaches”. Recruit and support adult volunteers for Trips/Events.	50
	Ministry Development. Oversee Wednesday night small group program. Collaboratively plan and write curriculum. Effectively form groups that will help students in their spiritual formation. Collaboratively design and develop tools for students’ daily spiritual formation.	20
	Pastoral Responsibilities. Execute an intentional system of care and growth for students via small group discipleship – taking special consideration for newly connected students and students with special needs. Disciple leaders, students, and families as appropriate. Attend and assist in leading Junior High Ministry trips and events. Attend and assist in leading Junior High Ministry Sunday morning services. Monitor and encourage student progress towards daily formation goals.	20
	Misc. Additional related duties as assigned.	



Supervisory Responsibility: Ministry Partners and Volunteers	
Required Core Competencies for Ministry Staff	
Functional/Technical Skills Knowledge and skills to do job at high level of accomplishment.	
Time Management Values time, uses effectively, concentrates efforts on important priorities.	
Action Oriented Enjoys working hard, full of energy for challenges, seizes opportunities.	
Conflict Management Steps up to conflicts, reads situations quickly, good at focused listening.	
Emotional Intelligence Self-awareness, motivation, self-regulation, relates well to all kinds of people, builds appropriate rapport.	
Motivating Others Creates climate in which people want to do their best, gets the best out of people.	
PREFERRED QUALIFICATIONS	
Minimum relevant experience: Youth/Family/Small Group Ministry	
Education: High School Diploma. Bachelor's degree preferred.	
Ideal Knowledge Areas: Administration. Strong communication skills.	
Employee:	Date:
Director:	Date: